



AUSTRALIAN MATHS TRUST

Position title	International Olympiad in Informatics (IOI) Deputy Leader
Reports to	Director of Training – Informatics <i>Note: The Director of Training – Informatics is also the Australian IOI Team Leader. All references to this role throughout the rest of the document will be IOI Team Leader.</i>
Direct reports	Nil
Term	Casual Contract
Travel	Domestic and international travel is required. This includes attendance at training schools, announcement ceremonies, committee meetings, and overseas events (approx. 6 weeks of travel annually). Additional travel may be required from time to time and will be negotiated on a need's basis.
Effective date	1 November 2025 – 31 October 2027

Position Purpose

The IOI Deputy Leader's role is to support the IOI Team Leader in identifying, training, and mentoring the Australian IOI team annually, as well as supporting the delivery of the Australian Informatics Olympiad program.

The role will involve engagement and attendance at Olympiad events and activities including training schools, team selection and competition events (domestic and international). If the IOI Team Leader is unavailable or unwell for a key duty, the IOI Deputy Leader may be required to act as IOI Team Leader until the normal IOI Team Leader is able to return to duties.

Position Duties

Under the direction and support of the IOI Team Leader:

- Assist in developing and delivering training programs to identify, train, and support students in AMT Informatics Olympiad activities, including the International Olympiad in Informatics program.
- Accompany, supervise, monitor and coordinate the IOI team and staff, including attendance at Training Schools, team announcement ceremonies, and the IOI competition.
- Work closely with the Informatics Problems Committee, EGOI staff, and casual staff to develop and prepare high quality academic content for exams and contests (incl. selection examinations).
- Advise the Selection Committee and IOI Team Leader in the determination of the European Girls Olympiad in Informatics (EGOI) Team
- Help identify suitable staff to support Olympiad activities including tutors, lecturers, problem setters, mentors, live-in staff, and team leaders.
- Other tasks as reasonably directed by the IOI Team Leader, Director – Olympiads and Pathways or the CEO.

Selection Criteria:*Required Skills*

- Demonstrated passion and enthusiasm for increasing informatics opportunities for young people
- Experience in informatics training and/or teaching, preferably at the secondary/ or tertiary levels or through involvement teaching or participation at Informatics Olympiad training schools
- Skill in leading groups of young people
- Knowledge and understanding of duty of care issues relating to the management of young people
- Strong communication skills both written and verbal
- Excellent organisational and management abilities
- Current Working with Vulnerable People Check or ability to obtain
- Current Senior First Aid certification or ability to obtain

Preferred

- A tertiary qualification in computer science, either completed or in progress
- Experience in the Australian Maths Trust's Olympiads programs

Application Guidelines

Please send the following documentation to hr@amt.edu.au by 11:59pm, Friday 24 October 2025:

- Cover Letter outlining your interest in the role
- Statement addressing the Selection Criteria (no more than 3 pages)
- Current resume

Applications that fail to address the above application guidelines may not be considered.